



# Medication Administration Policy

Children can become at any point, this should not however prevent a booking going ahead, if the member family parents wish to do so. On occasions member family parents may request a SafeCircle sitter to administer medication to a child who is ill. SafeCircle sitters are not permitted to administer any medication to member family children unless they have written instruction from the parents or guardian. Please use our Medication Administration Form for these occasions.

If a child becomes unwell during a booking, the SafeCircle Sitter will need to make contact with the member family parents to discuss what action the parent wishes to take in respect of their child's illness. SafeCircle sitters should NOT administer any medications without consent or knowledge of the parents. Member family parents will need to confirm over text if they wish for you to administer medications.

SafeCircle sitters will need to keep a copy of the Medication Administration Forms regarding their bookings for a period of 6 Months.